

# STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1

## REGULAR COMMISSIONERS MEETING

Monday, October 15, 2007 – 7 p.m.

Location: Administration, Clayton

### CALL TO ORDER

The commissioner meeting of the Stevens County Fire Protection District #1 was called to order at 7:05 p.m. by Commissioner Bill Madison. Commissioners in attendance included Commissioners Bill Madison, Skip Wells and Dean Westerman. Operations Captain Gallagher and Board Clerk Beth Smith were present. Commissioner Madison led the Pledge of Allegiance.

### APPROVAL OF AGENDA AND CONSENT AGENDA

**Commissioner Westerman moved, Commissioner Wells seconded, that we approve the agenda and the Consent Agenda as we have adjusted. Motion passed unanimously.**

Financial Report  
October 01, 2007 – October 15, 2007

Deposited **\$4,884.56** for WSP direct deposit for Black Rock, Wrights Valley, AGAR ICE Fires along with miscellaneous receipts. Deposited **\$23,408.63** for September tax receipts, tax title property and investment interest. Uninvested **\$22,690.41** for 10/01/07 vouchers.

Deposited **\$6,751.60** for September tax receipts, tax title property and investment interest. Uninvested **\$3,258.44** from EMS Fund for 10/01/07 vouchers.

Current Balances:

CASH	
Fire	\$34,053.11
Emergency Medical Services	\$10,561.24
Bond Anticipation Note	\$0

INVESTMENT	
Fire	\$353,907.05
Emergency Medical Services	\$51,560.91
Reserve	\$27,672.81

The regular meeting was recessed at 7:08 p.m.

The BVFF meeting was called to order at 7:08 p.m.

### BVFF

**Invoice Voucher #07-09-002 thru 07-09-005**

**Commissioner Westerman moved, Commissioner Madison seconded, to approve the vouchers dated 9/2 #07-09-002, 003, 004, and 005. Motion passed unanimously.**

The BVFF meeting adjourned at 7:13 p.m.  
The regular meeting reconvened at 7:13p.m.

**CHIEF'S REPORT**

*See Attachment*

**UNFINISHED BUSINESS**

**BUSINESS**

**PUBLIC COMMENT**

No Comment

Regular meeting recessed at 8:30 p.m.

**EXECUTIVE SESSION**

Executive Session was called to order at 8:30 pm with Commissioners Madison, Wells, and Westerman.

**Labor Relations, RCW 42.30.140(4)(a)**

No decisions were made.

Regular Meeting reconvened at 9:27 pm.

**ADJOURNMENT: Commissioner Madison moved, Commissioner Westerman seconded, to adjourn the meeting at 9:27 pm.**

Beth Smith  
Board Meeting Clerk

Accepted by:

Bill Madison  
Commissioner Chairman  
Date: November 19, 2007

*STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1*  
Fire Chief's Report to the Commissioners  
Monday, October 15, 2007

**1. Fire Administration**

Captain Gallagher and I met with the Rating Bureau on Wednesday, Oct. 3. The meeting went well. We should hear something regarding our new rating around Nov. 15.

I attended and briefly testified at the DNR land swap hearing on Thursday, Oct. 11.

Chief Lewis has been out of the office on vacation. We will schedule a meeting to discuss an auto-aid agreement upon my return from Ocean Shores.

I will be out of the office attending a Fire Code class in Ocean Shores Oct. 15-19 and the WFCA seminar in Pasco Oct. 24-26.

Budget – A budget adjustment adding a portion of MOB money to cover unanticipated expenditures of equipment for apparatus is included in the agenda.

**2. Operations**

**a. Significant Incidents**

No significant fire incidents. Stevens County has lifted the burn ban effective October 2.

“Chipper Days” was very successful. Over 650 vehicle “loads” were dropped off over the two day event. Special thanks to Lieutenant Armstrong for coordinating this event and securing the funds to pay the associated fees so there was no fiscal impact to the district.

**b. Apparatus**

E8 was repaired by Cummings Diesel under warranty.

I completed the acceptance process for the three new engines at the plant in South Dakota. The engines should arrive at General Fire by early next week. Orientation and training for personnel will be scheduled.

We are continuing to search for a suitable replacement for Attack 8.

**c. Facilities**

Sta. 1 - Bids received on new server for admin. Low bid is UPC Wholesale in the amount of \$3724.98.00

Sta. 4 – Asphalt reseal bids pending. Standby generator bids to be advertised this week.

Sta. 7 – Springdale Water and Sewer to attempt repairs to the existing 4” line to resolve the back-up problem next week.

Sta. 8 – Repairs and painting are underway.

**d. Trainings**

This month's trainings include vehicle extrication and preparation for a live burn scheduled for Nov. 3.

**e. Equipment Purchases**

Captain Gallagher is assembling a list of equipment to purchase for the three new engines.