

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1

REGULAR COMMISSIONERS MEETING

Monday, October 1, 2007 – 7 p.m.

Location: Station 4, Tum Tum

CALL TO ORDER

The commissioner meeting of the Stevens County Fire Protection District #1 was called to order at 7 p.m. by Commissioner Bill Madison. Commissioners in attendance included Commissioners Bill Madison, Skip Wells and Dean Westerman. Chief Mark Beck and Board Clerk Beth Smith were present. Commissioner Madison led the Pledge of Allegiance.

APPROVAL OF AGENDA AND CONSENT AGENDA

Commissioner Wells added “2. Meeting Change” and “3. 2008 Budget under Business. Commissioner Westerman moved, Commissioner Wells seconded, **that we approve the agenda as we have adjusted and the Consent Agenda. Motion passed unanimously.**

Financial Report

September 17, 2007 – October 01, 2007

Deposited \$2,804.48 for DNR Fires (Marshal; ARBY’s & Wrights Valley) Uninvested **\$24,165.48** for 9/17/07 vouchers and **\$32,083.60** for September payroll. Transferred **\$30,000.00** from Investment to Cash on September 28, 2007.

Uninvested **\$25,846.64** from EMS Fund for 9/17/07 vouchers and **\$3,747.94** for September payroll.

Current Balances:

CASH	
Fire	\$28,450.33
Emergency Medical Services	\$7,068.08
Bond Anticipation Note	\$0

INVESTMENT	
Fire	\$383,907.05
Emergency Medical Services	\$51,560.91
Reserve	\$27,672.81

The regular meeting was recessed at 7:04 p.m.
The BVFF meeting was called to order at. 7:04 p.m.

BVFF

Invoice Voucher #07-09-001

Commissioner Westerman moved, Commissioner Madison seconded, **that we approve the voucher dated 9/25 #07-09-001. Motion passed unanimously.**

Volunteer Physical Payment Program

Commissioner Wells wanted to know if the district's physical could be enhanced since the BVFF will be reimbursing the district up to \$100 per physical. Chief Beck will see if new items can be added to the regular physical.

The BVFF meeting adjourned at 7:12 p.m.
The regular meeting reconvened at 7:12p.m.

CHIEF'S REPORT

See Attachment

Commissioner Wells moved, Commissioner Westerman seconded, that we approve the Board and Chief's attendance at the Clark Snure Seminar Wednesday, October 24, and be paid by the district as outlined in the District's policy. Motion passed unanimously.

UNFINISHED BUSINESS

SOP 404.02 Per Diem, Travel Allowance, and Expense Reimbursement

Commissioner Madison moved, Commissioner Wells seconded, to approve SOP 404.02 Per Diem, Travel Allowance, and Expense Reimbursement. Motion passed unanimously.

Resolution 2007-08

Commissioner Wells moved, Commissioner Westerman seconded, that we adopt Resolution 2007-08. Motion passed unanimously.

BUSINESS

Budget Transfer Request #1

Commissioner Westerman moved, Commissioner Wells seconded, that we transfer \$10,000 from Land and \$10,000 from Building to the Tender fund and submit the transfer to the county auditor's office. Motion passed unanimously.

Meeting Change

The notice sent to the newspapers changing the Commissioners' meeting on October 15 to October 23 needs to be rescinded. The next board meeting will be on the 3rd Monday of October, October 15.

2008 Budget

Commissioner Wells wanted to know when the first budget presentation will be. Commissioner Westerman stated that the 1st presentation will be November 5 and the 2nd presentation will be November 19.

PUBLIC COMMENT

No Comment

Regular meeting recessed at 8:08 p.m.

EXECUTIVE SESSION

Executive Session was called to order at 8:08 pm with Commissioners Madison, Wells, Westerman and Chief Beck attending.

Labor Relations, RCW 42.30.140(4)(a)

No decisions were made.

Personnel Matters, RCW 42.30.110(g)

No decisions were made.

Regular Meeting reconvened at 9:10 pm.

ADJOURNMENT: Commissioner Madison adjourned the meeting at 9:11 pm.

Beth Smith
Board Meeting Clerk

Accepted by:

Bill Madison
Commissioner Chairman
Date: October 15, 2007

**Italicized items were not on the agenda but need to be in the District records.*

STEVENS COUNTY FIRE PROTECTION DISTRICT NO. 1
Fire Chief's Report to the Commissioners
Monday, October 1, 2007

1. Fire Administration

I attended the Lake Spokane monthly chamber meeting. Discussion on commercial projects underway including Zips, a bank, the health clinic, and a fitness center.

I attended meetings with the volunteer duty officers and the station officers.

Letter to DNR regarding the land swap mailed and acknowledged (see copy). A public hearing is scheduled for October 11, 2007 at Lakeside Middle School @ 6pm.

The Rating Bureau will be here on Wednesday, Oct. 3.

I am in receipt of a letter from Fire District 4 wishing to discuss an automatic aid agreement.

I will be out of the office attending a Fire Code class in Ocean Shores Oct. 15-19 and the WFCFA seminar in Pasco Oct. 24-26.

Budget – Preliminary budget with year end estimates drafted. Discussion on budget adoption timeline.

2. Operations

a. Significant Incidents

No significant fire incidents. DNR will be lifting the burn ban effective midnight tonight.

The first of two "Chipper Days" was very successful. Over 200 vehicle "loads" were dropped off.

b. Apparatus

E8 will be going to Cummings Diesel for repair this week. BR 8 compartment door has been repaired.

The three new Rosenbauer engines passed their UL pump test. I will be flying out to the plant in South Dakota on October 12 for the acceptance process. The trucks should be delivered to General Fire the week of October 22.

We are continuing to search for a suitable replacement for Attack 8. Discussion on options.

c. Facilities

Sta. 1 - Bids received on new server for admin.

Sta. 4 – Asphalt reseal bids pending. Standby generator bids to be advertised.

Sta. 7 – Sewer problem – construction documents reviewed and indicated the sewer system was installed per approved specs. Springdale Water and Sewer updated.

Sta. 8 – Repairs and painting will be underway soon.

d. Trainings

Both career and volunteer staff will be continuing the emphasis on structural firefighting as well as conducting vehicle extrication drills this month.

e. Equipment Purchases

Operations Captain Gallagher is assembling a list of equipment to purchase for the three new engines.